



TERMS & CONDITIONS

1. School fees are payable on or before the 1st day of the term. Fees are reduced if paid a term in advanced (Early Bird Payment) . If classes have been attended and payment has not been made, then a fee of £100 + interest will be added to the account if legal action is taken. Also any further costs associated with legal representation will be passed to the account.
2. School fees are still payable even if the student is absent for any reason. Written notification of holidays should be given to reception. If holidays are taken during term time school fees are still payable. If you pay for the early bird discount fee but then find that you are unable to attend the following term a refund of up to 50% may be made depending on the reason for not being able to attend.
3. If a student wishes to terminate their place at the school, The Stadium Theatre School must receive notice in writing or email a minimum of 2 weeks notice before the start of such term. Do not advise reception or a teacher verbally. Failure to advise us by writing or email two weeks before term starting will result in 50% of next term's fees becoming payable.
4. Payment to The Stadium Theatre School can be made online only via bank transfer or Paypal.
5. In incidents where fees have been paid and the student is unable to attend on medical grounds then a medical certificate must be shown. Once a medical certificate has been shown then 50% of the fees will be reimbursed from that date to the end of term. Fees will not be refunded if a student decides to leave through-out the term on non medical grounds.

SCHOOL RULES & REGULATIONS

- The Stadium Theatre School does not accept any responsibility for personal property brought onto the premises.
 - For Health and Safety reasons students must not wear any jewellery in any classes.
 - For Health and Safety reasons students should wear trainers, plimsols or dance trainers. **No boots, Uggs, flip flops or any other unsuitable footwear to be worn.**
 - All students should have a Stadium Theatre School T-Shirt Students should wear correct clothing for dance and drama classes, **no jeans or skirts should be worn.**
 - The chewing of gum is not permitted within classes.
 - Students of Red and Yellow groups will not be allowed off the premises unless collected by a parent or guardian.
 - Students are expected to arrive on time ready to start classes.
- For Saturday classes there is a designated break time for all groups. All students should be provided with a drink and if you wish, a small packed lunch, which will be consumed only within the designated break.
- It is parents/guardians responsibility to inform us of any changes to telephone numbers and addresses, as the information may be needed in an emergency.
- The Stadium Theatre School will at all times conduct a professional attitude and expect the same in return. Any abusive or physical action will not be tolerated and could lead to legal proceedings.

I confirm that I understand and will abide by the above Terms and Conditions and Rules and Regulations of the School. I/We will ensure the student named below is aware of these rules and will abide by them.

Student Name _____

Parent/Guardian (**Print Name**) _____

Parent/Guardian (**Signature**) _____ Date _____

BRANCH (please circle): Chigwell(Sat) Loughton(Sat) Street Dance(Thurs)